

Upton Town Library Board of Trustees
Memorial School
Sidewalk
August 1, 2011
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:09 p.m. Those in attendance were: Erin Alcott, Matthew Bachtold, Charlotte Carr, Judith Katz, Katie Kelley, George Klink, John Minnucci, John Robertson, Jr., Lisa Stratton, Linda White and Laurie Wodin.

A motion "to accept the agenda as amended," was seconded and passed unanimously.

A motion "to accept the Secretary's minutes from July 11, 2011, as printed," was seconded and passed unanimously.

There was no Treasurer's Report submitted for this meeting.

The new Nook Policy, as developed by Matthew, will be posted on each Nook and in the Library. There will be \$1.00 fine per day that the Nook is not returned on time. From now on, the device will be referred to as an e-reader, not a Nook e-reader.

A motion was made "to authorize Matthew to circulate the e-readers under the e-reader policy document's borrowing terms and conditions." This motion was seconded and passed unanimously.

Matthew reviewed the Library's Meeting Space Policy. A discussion took place regarding the insurance liability, and the policy for large "for profit" groups using the library. The next step will be to explore the policy of the Town of Upton and possibly other local libraries, and discuss the issue again at the next Trustees' meeting.

Matthew and Lisa will be attending a training session for the new circulation system.

A motion "to adjourn" was made at 8:08 p.m. This motion was seconded and passed unanimously.

The next meeting of the Upton Town Library Board of Trustees will be held on Monday, September 12, 2011, at the Memorial School.

Respectfully submitted,

Charlotte Carr, Secretary
Upton Town Library Board of Trustees